

ADJUNCT FACULTY ASSOCIATION
EXECUTIVE BOARD and REPRESENTATIVE ASSEMBLY
MEETING MINUTES

To: All Executive Board and Representative Assembly Members

From: Rose Tavitian, Secretary

Subject: Minutes of the Meeting on **January 17, 2026.**

Attendance: S. Stark-President, G. Ouellette-Vice President, B. Gregorio-Treasurer, R. Tavitian- Secretary R. Erben-CIO, C. Albano, R. Beck, D. Braunschweiger, J. Caruso, J. DeLaLastra, C. DeSanto, D. DeSanto, C. Enright, C. Falconetti, T. Field, D. Forbes, A. Friedman, S. Greenbaum, M. Grossman, P. Guadagnino, E. Mack, C. Muller, P. Pecorino, D. Perrotto, M. Hellmer-Saul, P. Schmidt, R. Silverman, C. Vinas, M. Zartler, M. Zito.
Absent: D. Cannone, V. Konovaliouk.

The meeting was called to order at 8:40 am.

A motion was made to add The Oaths of Office to the AFA Bylaws to the agenda under New Business. 1st-A. Friedman, 2nd-R. Beck. Motion passed unanimously.

The Officers and new Department Representatives were sworn in.

A motion was made to accept the minutes of October 25, 2025. 1st-P. Pecorino, 2nd-M. Hellmer-Saul. Motion passed with 23 Yes votes and 7 Abstentions.

1. **Secretary Report**-R. Tavitian-All correspondence and minutes are up to date and approved minutes are posted on our website-myafaonline.org. The AFA Holiday Party was very well attended, and everyone had a good time.
2. **Treasurer Report**-B. Gregorio-Our current balances were presented and discussed. A tentative audit was completed. 1099s were mailed out. A motion to receive the treasurer reports was made. 1st-C. Vinas, 2nd-E. Mack. Motion passed unanimously.
3. **CIO Report**- R. Erben-Membership and employment numbers were discussed. Our current membership is 1682. Recruitment, as always, is important and all were encouraged to reach out to new members.
4. **Vice President Report**-G. Ouellette-Assignments are moving quickly without issues. Everyone is reminded to monitor their college emails and respond to assignment offers within the required time limit. An arbitrator was chosen for a grievance.
5. **President Report**-S. Stark-Congratulations to all that won their elections in November and a sincere thank-you for everyone's willingness to serve. Anyone who did not submit a personal email is encouraged to do so. All DRs are reminded that they are the primary contact person for members in their departments. DRS and Committee Chairs are entitled to priority appointments. There was a discussion about options on how to choose the college recognized DR. There are monthly meetings with Dr. Conzatti and Dr. Pezzullo to discuss issues relating to the AFA. S. Stark spoke at the January 14th BOT meeting to discuss the continued reduction of evening course offerings and a decline in adjunct teaching assignments. A notice went out to ask for committee volunteers. We are in discussions to schedule negotiation meetings. An email will go out to all members reminding them of our benefits which are on our website.
6. **Committee Reports:**
 - Health and Safety**-No report.
 - Elections**-No report.
 - Membership**-No report.
 - Grants**-S. Stark-No report.
 - Scholarship**-S. Stark-No report.
 - Grievances**-G. Ouellette-Previously discussed.
7. **New Business**-The Resolution to add Oaths of Office to the AFA Bylaws was read by A. Friedman. A motion was made to accept this resolution and have it go into effect immediately. 1st-A. Friedman, 2nd-P. Pecorino. Motion passed unanimously. At least 10 signatures from the RA were needed to amend the Bylaws. A sheet was sent around and got full support from attendees. Everyone was reminded to only use the college computers for work-related issues and items on the syllabus.
8. **Old Business**-None.
9. **Good of the Order**-You can schedule classes for Information Literacy in the Library. D. Forbes offered assistance for those having trouble with the new printing procedure. Completing online accessibility is due by April.

Motion to adjourn. 1st-M. Zartler, 2nd-S. Greenbaum. Motion passed unanimously. Meeting adjourned at 9:45 am. Our next meeting is April 25, 2026. Respectfully submitted, Rose Tavitian-AFA Secretary