**ADJUNCT FACULTY ASSOCIATION**

# EXECUTIVE BOARD and REPRESENTATIVE ASSEMBLY

# MEETING MINUTES

To: All Executive Board and Representative Assembly Members

From: Rose Tavitian, Secretary

Subject: Minutes of the Meeting on **November 7, 2020.**

Attendance: S. Krompier-President, S. Stark-Vice President, B. Gregorio-Treasurer, R. Tavitian-Recording Secretary, R. Erben, CIO, C. Albano, R. Beck, K. Bellafiore, J. Birdoff, D. Cannone, P. Carlo, J. DeMasi, C. DeSanto, D. DeSanto, C. Enright, T. Field, A. Friedman, J. Gray, P. Guadagnino, A. Hecht, W. Lyons, E. Mack,

B. Nelson, G. Ouellette, P. Pecorino, D. Petronella, J. Rackovitch, T. Sands, M. Hellmer-Saul, C. Schwarzman, H. Sikorski, R. Silverman, C. Vinas, E. Weeks, M. Zito.

Absent: R. Femminella.

The meeting was called to order at 8:35 am.

1. A motion was made to accept the minutes of the September 26, 2020. 1st-K. Bellafiore, 2nd-T. Sands. Motion passed with 1 abstention.
2. A motion was made to suspend the order of the meeting. 1st-A. Hecht, 2nd-P. Pecorino. Motion passed unanimously.
3. **President Report-**S. Krompier- President Williams and the BOT are working on the following plans: appointing a liaison to work with Nassau County Superintendents to improve our image and increase enrollment, finding a new advertising agency, and working with Follett and its new manager to resolve problems with the bookstore. Covid testing for students has begun. Issues with timing are being worked out. The AFA office will reopen two days a week (W and Th from 12-5). There were 2 submissions for the SUNY Chancellors Award that met the qualifications.
4. A motion was made to resume the normal order of the agenda. 1st-K. Bellafiore, 2nd- B. Nelson. Motion passed unanimously.
5. **Secretary Report**- R. Tavitian-All minutes and correspondence are up to date. Everything was updated on our website. The academic calendar now includes all our meetings.
6. **Treasurer Report**-B. Gregorio-Our current balances were presented and discussed. A motion to receive the treasurer reports was made. 1st-E. Weeks, 2nd-C. DeSanto. Motion passed unanimously.
7. **CIO Report**- R. Erben-Our membership is at an all-time high of 1806. We still have free riders in several departments and the recruitment effort must continue. Always stress the protections and benefits we offer. The potential for student complaints is especially high with remote learning so our protections are even more important.
8. **Vice President Report**-S. Stark- The payroll issues that we were aware of have been resolved, and everyone was made whole by the November 2nd pay period. The electronic contract signing still has issues but they are being worked on. All DRs are encouraged to familiarize themselves with our website and all its resources so they can answer their department member’s questions and direct them to important information. Class cancellations pose problems but we don’t control that process. The non-classroom faculty had problems with timecard submissions because contracts were not received by payroll. Follow up with your chairperson, Dean and the payroll department to verify receipt.
9. **Committee Reports**:

**New Membership**-C. Enright-no report.

**Health and Safety**-K. Bellafiore-Covid testing began in the Life Sciences building, rooms 122 and 123. The hours are on the website. SUNY’s tracking of students will be done by Thanksgiving.

**Grants**-S. Stark-There has been 1 inquiry for a grant.

**Scholarship**-S. Stark-No report.

**Grievance**-G. Ouellette-There are no new grievances.

1. **Old Business**-None.
2. **New Business**-None.
3. **Good of the Order**-Guided Pathways was discussed. SUNY wanted to track those who earned an Associates Degree and went on to achieve a Bachelors Degree. The data from 2013 showed that that number was very low. VP Lausch requested more recent data but has not received it yet.

**Our next meeting is January 9, 2021**.

 Motion to Adjourn: 1st-D. DeSanto, 2nd- D. Cannone. Motion passed.

 Meeting Adjourned at 10:15 am.

 Respectfully submitted,

Rose Tavitian

AFA Secretary