

**ADJUNCT FACULTY ASSOCIATION
EXECUTIVE BOARD MEETING MINUTES**

To: All Executive Board Members
From: Rose Tavitian, Secretary
Subject: Minutes of **October 11, 2025**.
Attendance: S. Stark-President, G. Ouellette-Vice President, B. Gregorio-Treasurer, R. Tavitian-Secretary, R. Erben, CIO, K. Bellafiore, C. Enright, R. Femminella, P. Guadagnino, P. Schmidt, C. Vinas.

The meeting was called to order at 8:35 am.

1. A motion was made to accept the minutes of 9/6/2025, 9/20/2025 and 9/24/2025. 1st-P. Schmidt, 2nd-C. Vinas. Motion passed unanimously.
2. **Secretary Report**-R. Tavitian-All correspondence and minutes are up to date. Approved minutes are on our website.
3. **Treasurer Report**-B. Gregorio-The financial reports were discussed. Our flexible CD was renewed for 9 months at a rate of 3%. Some members were listed on the employment reports but were not in Banner. K. Austin reported that some contracts were late and half semester contracts weren't complete. Financials for September and October were sent to the Executive Board for review. A motion to receive the financial reports was made. 1st-K. Bellafiore, 2nd-G. Ouellette. Motion passed unanimously.
4. **CIO Report**-R. Erben- The current employment numbers were discussed. There were several new adjuncts hired with many joining the AFA. The "State of the Union" address presented at the General Membership meeting will be sent to new members.
5. **Vice President Report**-G. Ouellette-The state of the AFA is strong. We are committed to protecting members' rights. Two grievances are moving forward, and a step III is in process.
6. **President Report**-S. Stark-Winterium availability closed last Thursday. The Title VI training is open and required for employment. Members must complete the training, including new hires. If anyone took similar training elsewhere, and it is not Vector, they must submit their certificate for evaluation and approval. Options for our legal representation were discussed.

7. **Committee Reports:**

Health and Safety-K. Bellafiore-Steam pipe repair work is being done by A cluster. As a result of a past gas leak, a key is now required to turn on the gas in some laboratories. Public Safety has the keys. Due to that past incident, it was suggested to have training and drills to educate responders, which will help prevent any future emergencies.

Elections-No report.

Membership-C. Enright-A new member orientation will be held on October 25th at 12:00 pm via zoom.

Grants-S. Stark-No report.

Scholarship-S. Stark-No report.

Grievance-G. Ouellette-Covered in the Vice President report.

New Business-A financial advance was given to S. Krompier the first year of his presidency. There was an outstanding balance owed to the AFA for \$265. A motion was made to forgive this balance. 1st-C. Enright, 2nd-R. Femminella. Motion passed unanimously.

8. **Old Business**-None

9. **Good of the Order**- A motion was made to go into Executive Session to discuss a personnel matter. 1st-B. Gregorio, 2nd-P. Guadagnino. Motion passed unanimously. A motion was made to come out of Executive Session. 1st-K. Bellafiore, 2nd-C. Vinas. Motion passed unanimously.

Motion to Adjourn: 1st-P. Schmidt, 2nd-B. Gregorio. Motion passed unanimously.

Meeting Adjourned at 9:40 am

Our next EB meeting is 11/22/2025.

Our next RA/EB Meeting is 10/25/2025.

Respectfully submitted,
Rose Tavitian
AFA Secretary