

ADJUNCT FACULTY ASSOCIATION EXECUTIVE BOARD MEETING MINUTES

To: All Executive Board Members
From: Rose Tavitian, Secretary
Subject: Minutes of **May 9, 2026.**
Attendance: S. Stark-President, G. Ouellette-Vice President, B. Gregorio-Treasurer, R. Tavitian-Secretary, R. Erben, CIO, R. Beck, A. Friedman, S. Greenbaum, P. Guadagnino, P. Schmidt, C. Vinas.

The meeting was called to order at 8:30 am.

1. A motion was made to accept the minutes of 3/28/2026. 1st-A. Friedman, 2nd-R. Beck. Motion passed unanimously.
2. **Secretary Report**-R. Tavitian-All correspondence and minutes are up to date. Approved minutes are on our website.
3. **Treasurer Report**-B. Gregorio-The financial reports were discussed. The liability insurance premium and an attorney fee were paid. A motion to receive the financial reports was made. 1st-G. Ouellette, 2nd-S. Greenbaum. Motion passed unanimously.
4. **CIO Report**-R. Erben- The current employment numbers were discussed. An audit of the adjunct members' listing was completed with information supplied by HR. We currently have 1646 members. Columns separating classroom and non-classroom members will be added to our reports.
5. **Vice President Report**-G. Ouellette-One grievance is ongoing. Anyone called in to the administration should contact the AFA before appearing for guidance and representation.
6. **President Report**-S. Stark-Faculty have received letters from VP Alvarez-Ortiz about online courses. Observations were scheduled but the timing of the observations at the very end of the semester raised issues. The observations were scheduled to be done by AVP Alvarez-Ortiz and were looking at course layouts, ease of moving from one module to another, lecture notes, use of power point, and contact with students. The objective is to improve instruction and offer constructive feedback. S. Stark sent a statement about this process to the administration and is monitoring the situation. The summer availability reports were sent to DRs. The college business form was finalized to fit our contract. R. Erben will post the form on our website under AFA documents.
7. **Committee Reports:**

Health and Safety-No report.

Elections-No report.

Membership-A meeting with the committee and its new members will be scheduled.

Grants-S. Greenbaum and C. Vinas reported that, with the committee's agreement, the grant proposal purpose statement was changed. R. Erben will update the new information on our website.

Scholarship-S. Stark-No report.

Grievance-G. Ouellette-Covered in the Vice President report.

8. **New Business**-None.

9. **Old Business**-None.

10. **Good of the Order**-Issues with contract signing continue, especially relating to ones that are denied with no explanation. The cyberattack on Canvas caused concern about vulnerability in Brightspace or any of our platforms. Course offerings seem to be rolled over from previous semesters with no increases to offer students more choices. Class size limits have been increased. This will have a negative impact on enrollment, student success and losing students to other institutions.

Motion to Adjourn: 1st-B. Gregorio, 2nd-P. Guadagnino. Motion passed unanimously.

Meeting Adjourned at 9:25 am.

Our next EB meeting is 6/13/2026.

Our next RA/EB meeting is 8/15/2026.

Respectfully submitted,
Rose Tavitian
AFA Secretary