

**ADJUNCT FACULTY ASSOCIATION
EXECUTIVE BOARD MEETING MINUTES**

To: All Executive Board Members
From: Rose Tavitian, Secretary
Subject: Minutes of **November 15, 2025.**
Attendance: S. Stark-President, G. Ouellette-Vice President, B. Gregorio-Treasurer, R. Tavitian-Secretary, R. Erben, CIO, K. Bellafiore, P. Guadagnino, P. Schmidt, C. Vinas. Guests: S. Mitchell, N. Seery, C. Warmuth.
Absent: C. Enright, R. Femminella.

The meeting was called to order at 8:30 am.

1. A motion was made to suspend the order of business. 1st-C. Vinas, 2nd-P. Schmidt. Motion passed unanimously.
2. Elections Report- The AFA Officers and Department Representatives elections concluded. The Executive Board election will begin and will close on or about December 12th. A motion was made to certify the results of the Officers and Department Representatives elections. 1st-P. Guadagnino, 2nd-C. Vinas. Motion passed unanimously. The Elections Committee was thanked for their service.
3. A motion was made to resume the order of business. 1st-G. Ouellette, 2nd- B. Gregorio. Motion passed unanimously.
4. A motion was made to accept the minutes of 10/11/2025. 1st-K. Bellafiore, 2nd-C. Vinas. Motion passed unanimously.
5. **Secretary Report**-R. Tavitian-All correspondence and minutes are up to date. Approved minutes are on our website. Our annual Holiday Party is December 18th in the CCB MPR from 3:00-6:30 pm.
6. **Treasurer Report**-B. Gregorio-The financial reports were discussed. The upcoming budget for next year was discussed. A motion to receive the financial reports was made. 1st-K. Bellafiore, 2nd-G. Ouellette. Motion passed unanimously.
7. **CIO Report**-R. Erben- The current employment numbers were discussed. The new nomination petition for the Executive Board election is on our website.
8. **Vice President Report**-G. Ouellette-The spring 2026 availability is up. A grievance can be filed if there is a violation of the language in our contract or of federal or state statues
9. **President Report**-S. Stark-SUNY decided to release CAO M. Conzatti. A new search will be done. If anyone is contacted for a comment, refer such inquiries to S. Stark. A meeting with VP of Academic Affairs, G. Alvarez-Ortiz was set up to discuss the insufficient offerings of adjunct evening courses. A new printer for the AFA Office will be purchased.
10. **Committee Reports:**

 - Health and Safety**-K. Bellafiore-There hasn't been much activity this past month. All concerns were addressed.
 - Elections**-Previously reported.
 - Membership**-C. Enright-No report.
 - Grants**-S. Stark-A grant proposal was received. A motion was made to approve a grant for D. Katwala up to \$650 pending receipts and report. 1st-C. Vinas, 2nd-G. Ouellette. Motion passed unanimously.
 - Scholarship**-S. Stark-No report.
 - Grievance**-G. Ouellette-Covered in the Vice President report.
11. **New Business**-B. Gregorio-A new budget will be presented and approved by the Executive Board at the February meeting. There was a discussion about choosing the college recognized department representative. A motion was made that the college recognized DR shall be chosen by the department itself, accomplishing this by a vote. In the event that there is no agreement, the Executive Board will make the decision. 1st-P. Guadagnino, 2nd- K. Bellafiore. Motion passed unanimously. A Zoom option will be available for all AFA meetings.
12. **Old Business**-None
13. **Good of the Order**-Winners of the past election were congratulated.

Motion to Adjourn: 1st-B. Gregorio, 2nd-S. Stark. Motion passed unanimously.
Meeting Adjourned at 9:30 am.

Our next EB meeting is 12/13/2025.
Our next RA/EB Meeting is 1/17/2026.

Respectfully submitted,
Rose Tavitian
AFA Secretary