

**ADJUNCT FACULTY ASSOCIATION
EXECUTIVE BOARD MEETING MINUTES**

To: All Executive Board Members
From: Rose Tavitian, Secretary
Subject: Minutes of **December 14, 2024.**
Attendance: S. Krompier-President, S. Stark-Vice President, B. Gregorio-Treasurer, R. Tavitian-Secretary, R. Erben, CIO,
K. Bellafigiore, C. Enright, R. Femminella, G. Ouellette, P. Schmidt, C. Vinas.
Absent-P. Guadagnino.

The meeting was called to order at 8:35 am.

1. A motion was made to accept the minutes of 11/23/24. 1st-K. Bellafigiore, 2nd- R. Femminella. Motion passed unanimously.
2. **Secretary Report**-R. Tavitian-All correspondence and minutes are up to date. Approved minutes are on our website. The AFA Holiday Party is this week on 12/18/24.
3. **Treasurer Report**-B. Gregorio-The financial reports and 2025-2026 budget were discussed. A motion to accept the 2025-2026 budget was made. 1st-C. Enright. 2nd-C. Vinas. Motion passed unanimously. A motion to receive the financial reports was made. 1st-K. Bellafigiore, 2nd-P. Schmidt. Motion passed unanimously.
4. **CIO Report**-R. Erben-The AFA Office is being moved to A-2013 plus an additional single office across the hall. Work is being done to ready the space. Our office items from the tower office were packed and moved to the new facility. Office security was discussed.
5. **Vice President Report**-S. Stark-The DR list of course offerings for Spring 2024 and Spring 2025 were similar. We hope more classes will be added. Chairs need to make requests to their area dean.
6. **President Report**-S. Krompier-The Spring enrollment is up compared to Spring 2024. The MOA regarding fully executed contracts is still being worked on. Our attorney suggested some changes to better clarify the language. The college is sending out the Flex Plan information. Our members' raises should be coming in January.
7. **Committee Reports:**

Health and Safety-K. Bellafigiore-Handicapped access to the F building was discussed. Some push buttons to open doors do not work. Extreme heat and rooms being too cold continue to be issues. Any person hurt on campus should file a workman's compensation report to Human Resources.

Elections-R. Tavitian-No report.

Membership-C. Enright-No report.

Grants-S. Stark-No report.

Scholarship-S. Stark-No report.

Grievance-G. Ouellette- There are no new grievances. A step 3 grievance is awaiting a reply from the college attorney.

8. **New Business**- Salary raises were discussed. A motion was made to approve the contractually negotiated raises that all adjuncts received. 1st-K. Bellfigiore, 2nd-P. Schmidt. 8 yes votes, 1 no vote. Motion passed. Adding additional course offerings was discussed.
9. **Old Business**- None.
10. **Good of the Order**-Member qualifications, priority appointments and seniority were discussed. Many courses still list the instructor as TBA. This has a negative impact on enrollment.

Motion to Adjourn: 1st-G. Ouellette, 2nd-B. Gregorio. Motion passed unanimously.

Meeting Adjourned at 10:12 am.

Our next EB meeting is February 1, 2025.

Respectfully submitted,

Rose Tavitian
AFA Secretary