

**ADJUNCT FACULTY ASSOCIATION
EXECUTIVE BOARD MEETING MINUTES**

To: All Executive Board Members
From: Rose Tavitian, Secretary
Subject: Minutes of **September 7, 2024.**
Attendance: S. Kromprier-President, S. Stark-Vice President, B. Gregorio-Treasurer, R. Tavitian-Secretary, R. Erben, CIO, K. Bellafigiore, C. Enright, P. Guadagnino, G. Ouellette, P. Schmidt, C. Vinas.
Absent: R. Femminella.

The meeting was called to order at 8:45 am.

1. A motion was made to suspend the order of business. 1st- K. Bellafigiore, 2nd- C. Vinas. Motion passed unanimously.
2. Non-classroom members asked to attend this meeting to discuss several issues. The various topics discussed were non-fully executed contracts, approval procedures such as submission of personnel requisitions, DI-6 forms, and department chair and dean's roles. Also, laboratory cancellations and safety, job descriptions and responsibilities, qualification lists and grids and the 27-hour rule were discussed. Some of these issues have resulted in lost pay thus causing financial hardship. We will advocate for our non-classroom faculty's rights and consult with our attorney.
3. A motion was made to return to the normal order of business. 1st-C. Enright, 2nd-P. Guadagnino. Motion passed unanimously.
4. A motion was made to accept the minutes of 6/15/24 and 7/13/24. 1st- C. Vinas, 2nd- P. Schmidt. Motion passed unanimously.
5. **Secretary Report**-R. Tavitian-All correspondence and minutes are up to date. Approved minutes are on our website.
6. **Treasurer Report**-B. Gregorio-The financial reports were discussed. A motion was made to rollover our CD that will mature on 9/28/2024. 1st-S. Stark, 2nd- C. Enright. Motion passed unanimously. A motion to receive the financial reports was made. 1st-G. Ouellette, 2nd-P. Guadagnino. Motion passed unanimously.
7. **CIO Report**-R. Erben-There is no new updated employment report. 7 new members joined the AFA.
8. **Vice President Report**-S. Stark-There are still 88 contracts that have not been fully executed.
9. **President Report**-S. Kromprier-A meeting with our attorney will be scheduled. The 9-11 Memorial ceremony was attended, and G. Ouellette arranged the music. S.Kromprier met with the new head of Marketing, P. Ryder.
10. **Committee Reports:**

Health and Safety-No report.

Elections-R. Tavitian-No report.

Membership-C. Enright-No report.

Grants-S. Stark-No report.

Scholarship-S. Stark-No report.

Grievance-G. Ouellette-Two new grievances were filed this week with one resolved. The other might be as well. A grievance was denied at steps 1 and 2. A motion was made to move this to step 3. 1st-C. Enright, 2nd-B. Gregorio. Motion passed unanimously.

11. **New Business**- None.

12. **Old Business**- None.

13. **Good of the Order**-Offering our members the Flex Benefit is close to being reinstated. The non-compete clause was dropped.

Motion to Adjourn: 1st-P. Schmidt, 2nd-K. Bellafigiore . Motion passed unanimously.

Meeting Adjourned at 11:15 am.

Our next EB meeting is September 26, 2024.

Respectfully submitted,
Rose Tavitian
AFA Secretary